



Volunteer Helper Agreement 2026

Volunteers are an important and valued part of the EARTH Centre NPC - we hope that you enjoy volunteering with us and feel a part of our team.

We understand that all volunteers have time commitments of their own and we really do appreciate the time you make available to the Centre and its beneficiaries.

This agreement tells you what you can expect from us, and what we hope from you. We aim to be flexible, so please let us know if you would like to make any changes and we will do our best.

This agreement is binding in honour only and is not intended to be a legally binding contract between us. Certain safeguards must be complied with in order to indemnify the organization and yourself in the case of any injury or loss caused during the course of the activities.

EARTH, in providing its services to individuals who suffer from some disability or incapacity, requires all volunteers to act with exceptional care and responsibility to avoid the creating of a foreseeable risk of harm to others.

The EARTH Centre team adheres to a strict **child safeguarding policy**: We take all reasonable, practical steps to protect children with physical and cognitive or emotional disabilities from harm, discrimination and degrading treatment and respect their rights, wishes and feelings.

We have a Duty of Care: a legal and moral obligation to ensure the safety, well-being, and protection of children under our supervision or care.

We, EARTH, will do our best to:

- introduce you to how the organisation works and your role in it and to provide the required training
- respect your skills, dignity and individual wishes and to do our best to meet them
- consult with you and keep you informed of possible changes
- apply our equal opportunities policy
- apply the EARTH complaints procedure if there are any problems

I, the Volunteer, will:

- agree to do my best, to work reliably to the best of my ability, and to give as much warning as possible whenever I cannot work when expected
- follow EARTH's rules and procedures, including health and safety, equal opportunities and confidentiality
- maintain the confidential information of the organisation and of its clients

PLEASE NOTE THE FOLLOWING EARTH CENTRE RULES & REGULATIONS:

1. EARTH adheres to a **NO WEAPON POLICY** for all people entering its premises
2. **NO SMOKING** except in designated areas
3. **NO PHOTOGRAPHS** to be taken of any human or equine without consent or parental consent in case of a minor.
4. **NO ENTRY TO PADDOCK AREAS** unless with an instructor or member of staff
5. **No feeding of treats to horses** (this can encourage nipping or demanding food), but carrots are welcome gifts, to be mixed in with their meals.

EARTH CENTRE VOLUNTEER PERSONAL INDEMNITY & INFORMATION FORM 2026

First name:	Surname:
ID number:	
Street address:	Postal address:
Tel Home:	Cell:
Email address:	
Emergency contact name:	Tel No:
Name and contact number of someone who has known you for 5 years:	Name: Cell:
Medical Aid Scheme & Plan:	
Main Member name:	Member No:
Do you have any medical condition or are you on any medication you feel we should be aware of? Please specify:	
Do you have any allergies? Please specify:	
Have you been under any psychiatric care in the last 2 years? Please specify:	

It is recommended that all lesson helpers have an anti-tetanus booster every 3 years. Date of last anti-tetanus booster:																	
Work/professional experience:																	
Other interests:																	
Have you been involved in any other volunteer programmes within the year?																	
If you have left, why?																	
Have you been through a major "life crisis" (e.g. divorce, death) in the last year? Please specify:																	
Do you have a criminal record?																	
Do you understand that during training each volunteer will be screened for suitability and may be rejected for our work?																	
Why do you want to volunteer at EARTH Centre?																	
Do you have any experience with horses? Please specify																	
Which days can you help? ☐ Mon ☐ Tues ☐ Wed ☐ Thur ☐ Fri ☐ Sat ☐ Morning ☐ Afternoon																	
Do you have any skills or experience that could assist us in these areas: <table border="0"> <tr> <td>☐ Computers / Network / MS Office configuration</td> <td>☐ Crafts & Creative Projects</td> </tr> <tr> <td>☐ Photography/Videography</td> <td>☐ Graphic Design</td> </tr> <tr> <td>☐ Fundraising /Activations</td> <td>☐ Digital Marketing</td> </tr> <tr> <td>☐ Catering</td> <td>☐ Construction / Maintenance /Repair</td> </tr> <tr> <td>☐ Newsletters/Copywriting</td> <td>☐ Errands / Prize collecting</td> </tr> <tr> <td>☐ Office work/Data Capture/Filing</td> <td>☐ Assistance with Golf Day /Open Days / Corporate Workshops</td> </tr> <tr> <td>☐ Alternative therapies. Please specify _____</td> <td>☐ Event planning</td> </tr> <tr> <td></td> <td>☐ Other _____</td> </tr> </table>		☐ Computers / Network / MS Office configuration	☐ Crafts & Creative Projects	☐ Photography/Videography	☐ Graphic Design	☐ Fundraising /Activations	☐ Digital Marketing	☐ Catering	☐ Construction / Maintenance /Repair	☐ Newsletters/Copywriting	☐ Errands / Prize collecting	☐ Office work/Data Capture/Filing	☐ Assistance with Golf Day /Open Days / Corporate Workshops	☐ Alternative therapies. Please specify _____	☐ Event planning		☐ Other _____
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WAIVER AND INDEMNITY

I realise that the EARTH Centre NPC and its management, helpers, employees and agents do not accept liability for loss, injury or damage howsoever arising (whether by omission of such management, helpers, employees or agents; or by the natural behaviour of the horses and animals used in activities; or otherwise) from the presence of other persons or property controlled by EARTH, or participation in activities organised by EARTH.

I hereby waive any claim for such loss or damage to or in respect of myself and indemnify EARTH, its management, helpers, employees or agents against any such claims.

I understand that volunteering at EARTH in no way qualifies me to provide equine therapy to children living with disabilities.

I agree to protect and respect the confidentiality of all others – human and equine – associated with EARTH both on and off the premises by refraining from taking photographs or mentioning them on social media without their permission.

All information will be kept confidential, will not be given to any third party, and will be stored securely in the office filing system. All staff, therapists and volunteers who have access to this information have signed confidentiality agreements.

PHOTO RELEASE: ☐ **I DO** ☐ **I DO NOT** consent to and authorize the use and reproduction by EARTH of any and all photographs and any other audio/visual materials taken of me for promotional material, educational activities, exhibitions, or for any other use for the benefit of the programme. I agree that photographic and/or video material taken during EARTH activities may be used for the following (please delete what you don't want your photo used for): *Website – Social Media - Training videos - Pamphlets - Printed media.*

Signature

Witness

Date

Date